



Product Development Associate (PD)

Welcome to EGLO North America, the world's leading manufacturer of light fixtures – and soon to be more. If you are seeking more than a job and believe you can illuminate this space more vividly than ever before – we want to talk to you! We are growing at a rapid pace and are searching for individuals who want to be at the forefront of innovation and blaze new trails with us.

Challenge ignites our passion, customer engagement drives our vision, and our employees pave the shared path to success. We value individualism and diversity of thought as catalysts for sparking new ideas.

Headquartered in Tyrol, Austria, we have partners in 120 countries on 6 continents, 94 sales divisions with more than 5,500 employees, three factories producing 80,000 products per day, and more than 2.5 million square feet across 18 storage facilities worldwide. And the future looks even brighter!

Essential duties and responsibilities

The Product Development Associate will support the Product Development team with administrative and tactical efforts to build EGLO's brand product presence across the US and Canada. Reporting to the VP, Head of Trade Marketing & Product Management – you will work with internal and international cross-functional teams to expand our product offering and increase EGLO's presence.

Specific product development responsibilities

- Support product team with portfolio assortment management:
 - Issue PRQ's (Product Request for Quotation).
 - Create pricing review files.
 - Establish selling prices and target costs for new product requests.
 - Support PD and quality control (QC) with approval of project drawings.
 - Support for QC for optical approval files.
 - Track projects and samples throughout the PD Process.
 - Manage tracking files for product launches.
 - LZ checks for Product Management visibility to release orders.
 - Complete product development specification sheets.
 - Support for Marketing for packaging layout sales approvals.

EGLO CANADA INC.

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Specific product development responsibilities (Following)

- Establish project timeline tracking file and manage to execute on time.
- Organize data files as needed in collaboration with trade marketing team.
- Assist with procuring unique product requests.
- Regulation and import requirement research as needed.
- Any other ad hoc functions deemed necessary by Product Management.

Cross-functional collaboration

- Assist with procuring unique product requests moved to PD.
- Seek to learn knowledge of lighting and home décor as well as their corresponding market trends, with a focus on cultivating customer / vendor relationships moved to PD.

Knowledge and experience

- Minimum two years of PD experience.
- Strong written and verbal communicator and presenter.
- Excellent organizational skills and attention to detail a must.
- Proficient in Microsoft Office (Outlook, Word, PowerPoint, and Excel).
- Knowledge of decorative lighting products, C&I lighting product and the lighting industry a plus.

Are you ready for a new challenge? We want to meet you!

Send us your CV at hr.canada@EGLO.com

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